

GREEN ACTION PLAN TEMPLATE

Project / Event:	
Organisation:	
Date:	
Venue(s):	
Project Lead:	
Date Created:	
Review Date:	

Your Commitment

Describe your organisation's commitment to environmental responsibility in 2-3 sentences.

Your Priorities

Select up to three priorities for the next 12 months.

- ☐ Reduce waste
- ☐ Reuse and share resources
- ☐ Sustainable travel
- ☐ Local procurement
- ☐ Sustainable events
- ☐ Digital sustainability
- ☐ Green skills and training
- ☐ Climate-focused creative programming
- ☐ Other _____

Current Position

What are you already doing well? Bullet 3-5 things.

What would you like to improve?

Bullet 3-5 things you feel you could improve on over the next 12 months.

Action Plan - Priority 1

Goal:

Actions

1.

2.

3.

Target Date:

How will we measure success:

Action Plan - Priority 2

Goal:

Actions

1.

2.

3.

Target Date:

How will we measure success:

Action Plan - Priority 3

Goal:

Actions

1.

2.

3.

Target Date:

How will we measure success:

Annual Reflection

Looking at your priorities, what have you achieved this year?

What have you learnt? Bullet 3-5 things

Annual Reflection

What will you do next? How will you implement some learnings into next year?